

## Tailored Services that Promote Recovery

- *Timely Family Reunification*
- *Individualized Case Planning*
- *Lifetime Recovery Support*
- *24-hour Staffed/Supervised Housing and Parenting Support*
- *Excellent Partnerships with Community Services*
- *Clinical/Mental Health Experts on Staff*

Want to refer a client?

Want to apply for supportive services?

contact:  
Michelle Davis  
406.690.6452

the Center for  
Children and Families

1501 14th Street West  
Suite 230  
Billings, Montana 59102

Phone: 406.294.5090  
Fax: 406.294.5091  
michelled@forfamilies.org

# Referring Clients for Second Chance Homes

A program of:



Children and Families

[www.forfamilies.org](http://www.forfamilies.org)

## What is the Center for Children and Families?

CFCF provides an array of services for families with minor children at risk for abuse/neglect.

- supervised housing for mothers in recovery, providing 24 hr support
- reunification services for families with substance abuse related abuse/neglect,
- services for foster and adoptive families
- clinical unit providing assessments and services in children's mental health and parent-child bonding issues. Although we are currently unable to house men, we do have assessment, supportive, and relationship services we can offer to fathers and additional family members.

## How do Center services fit into my client's existing case plan?

CFCF works with current case plans by creating an interdisciplinary team upon client acceptance to the program. The team connects existing case managers/supervisors with the CFCF services team. We actively work to integrate current services into a continuum of care to ensure the most holistic recovery process possible.

## Who can refer a client?

Anyone can make a referral to the Center for Children and Families. Please contact our intake coordinator, Michelle Davis, by phone :  
406.690.6452  
Mon. 7am-2pm/ Tues. & Wed. 8am-4pm.

## Client Guidelines

Clients must meet the following criteria :	Clients are ineligible if:
<ul style="list-style-type: none"> <li>• Parent is 18 years of age or older</li> <li>• Child is at risk of removal/ has been removed and parent(s) acknowledges removal due to substance abuse related neglect</li> <li>• Parent meets DSM-IV criteria for drug/ alcohol dependency</li> <li>• Parent is able to understand and willing to comply with Participation Agreement and Informed Consent</li> <li>• Parent is willing to participate in Center programming</li> <li>• CFCF team approval</li> <li>• Children must be eligible for reunification within 90 days of admittance to CFCF housing</li> <li>• CFCF accepts children for placement with their mothers to the age of 12</li> </ul>	<ul style="list-style-type: none"> <li>• Parent has been convicted of a deliberate homicide, murder, kidnapping, robbery, sex offense, felony assault, or other violent felonies</li> <li>• Parent has another charge pending for which they would be deemed ineligible</li> <li>• Parent has a medical or psychiatric condition causing a degree of impairment or instability such that it would interfere with program participation and functioning (as determined by CFCF clinical supervisors)</li> </ul>

## What should I expect from the application process?

1. Complete and submit the inquiry and referral packet at [www.forfamilies.org](http://www.forfamilies.org). Please include in your application and applicable legal/evaluation documents (i.e. custody orders, CD evals, psych evals, etc...)
2. Within 1-2 weeks of packet submission follow up calls to referral source and client's current providers (as listed on application) will be contacted.
3. Cases are staffed and determined eligible by the Center team. Clients will be contacted to arrange initial interviews, entry assessments, and answer any questions they might have.
4. Application process is typically 2-3 weeks after acceptance. Admission can take as little as 1 week pending length of wait-list. \*\*Family Drug Court Participants, criminal drug court participants, and CPS involved families have wait-list priority

## What is expected of me as a referral source?

Referral sources/case workers are a valued part of the intake, planning, and recovery process. They are encouraged to assist in determining client treatment plans (including tasks/restrictions), attend weekly team meetings, submit reports, and remain an integral part of ensuring the family's wellbeing